

NORTH HERTFORDSHIRE DISTRICT COUNCIL

DECISION SHEET

Meeting of the Cabinet Sub-Committee (Council Charities) held in the This will be a Virtual Meeting
on Monday, 14th December, 2020 at 3.00 pm

1 WELCOME AND REMOTE/PARTLY REMOTE MEETINGS PROTOCOL SUMMARY

The Committee, Member and Scrutiny Manager welcomed everyone to this meeting of the Cabinet Sub-Committee (Council Charities) that was being conducted with Members and Officers at various locations, communicating via audio/video and online. There was also the opportunity for the public and press to listen to and view proceedings.

The Committee, Member and Scrutiny Officer undertook a roll call to ensure that all Members, Officers and registered speakers could hear and be heard and gave advice regarding the following:

The meeting was being streamed live onto YouTube and recorded via Zoom.

Extracts from the Remote/Partly Remote Meetings Protocol were included with the agenda and the full version was available on the Council's website which included information regarding:

- Live Streaming;
- Noise Interference;
- Rules of Debate and
- Voting.

Members were requested to ensure that they were familiar with the Protocol.

2 ELECTION OF A CHAIR

RESOLVED: That Councillor Steve Jarvis be elected as Chair of the Cabinet Sub-Committee (Council Charities).

3 APOLOGIES FOR ABSENCE

There were no apologies for absence.

4 MINUTES - 16 DECEMBER 2019

The Minutes of the meeting held on 16 December 2019 were not considered at this meeting.

5 NOTIFICATION OF OTHER BUSINESS

There was no other business notified.

6 CHAIR'S ANNOUNCEMENTS

- (1) The Chair advised that, in accordance with Council policy, this meeting was being audio recorded as well as filmed. The audio recordings would be available to view on Mod.gov and the film recording via the NHDC Youtube channel.
- (2) Members were reminded to make declarations of interest before an item, the detailed reminder about this and speaking rights was set out under Chair's Announcements on the agenda.

7 PUBLIC PARTICIPATION

There were no presentations by members of the public.

8 ANNUAL REPORTS AND ACCOUNTS FOR COUNCIL ADMINISTERED CHARITIES

RESOLVED:

- (1) That the information required by the Charities Commission for the four registered charities be approved, so that the returns can be submitted prior to the 31st January 2021 deadline.
- (2) That the requirement for those charities with gross income of more than £25k in their financial year to have their accounts independently examined be noted and, as this applies to King George's Field and Hitchin Town Hall Gymnasium and Workmans Hall, instructs this to be undertaken for those accounts for 2019/20. This will be undertaken by the Shared Internal Audit Service (SIAS).

REASON FOR DECISIONS: To facilitate the submission of approved returns to the Charities Commission.